

# ANTHONY ROPER PTA

**Monday 8 September 2014**  
**2:00PM**

**ATTENDEES:** Jane Laird, Yvonne Nickols, Dani Mills, Rebecca Simmons, Lisa Papworth, Clare Davis

**APOLOGIES:** Genevieve Lee, Kate Ward, Dawn Dunkason, Matthew Weaver, Jo Wilkinson

**CHAired BY:** Jane Laird

**VICE CHAIR:** Daniella Mills

**MINUTES TAKEN BY:** Lisa Papworth

## MINUTES

DESCRIPTION	ACTION
Agree this Agenda	Agenda Agreed
Agree previous Minutes	Minutes agreed
Treasurers Report	No report available at this meeting
Facebook page	<b>BS</b> felt that a closed ARPS page would be beneficial to many parents and a great way to put reminders or where parents could ask general questions like 'Is it silly sock day today' etc. After a full discussion with Mrs Newton it was agreed that <b>BS</b> could set one up under certain conditions and <b>BS</b> will maintain the page on a regular basis. Only parents of children attending ARPS are allowed to join, along with teachers and TA's should they wish. <b>BS</b> will have to formally 'accept' them using class lists so they can then have access to the page. The page is not a platform to air opinions or to grumble. The Committee present voted and decision was unanimous.
Shed clearance	The new sheds are up and running and look fabulous! <b>A huge thank you to Rebecca for all her researching and organising.</b> During the holidays <b>JL &amp; BS</b> cleared and threw away an enormous amount of useless items from the old shed. We are now left with a large amount of old pint glasses which, which it was suggested we fill with sweets at the Christmas Fayre and set up a stall, and a large number of china cups and saucers. Again it was suggested we either use them to decorate at the Christmas Fayre or for a crockery smashing stall! <b>JL</b> will first ask the school / Governors if they

	<p>would like the crockery. All agreed that for any big future events we will simply hire the glasses / crockery.</p>
Shed housekeeping	<p>The new shed is very tidy – <b>JL</b> will take a photo of it in its current state and attach it to the inside door. The shed must be left in this condition after each event. There are a few gaps at the back of the shed and between perimeter fence and between the 2 shed which children can easily fit into and need blocking off. <b>JL / BS</b> will approach the school and advise them of the issue so they can put a health and safety solution in place. All boxes in the new shed will be marked up for each regular event – ‘Mothers Day’, ‘Christmas’ etc and all items can be easily stored away and found for next time. The old shed is still in fairly good working order and the PTA use it to store very large items and now share this with the school. Sean Laird re-felted the old shed over the holidays.</p>
Replacement gazebos	<p>All agreed now is the best time to research and purchase! <b>BS</b> has already started researching and has located a very nice pop up gazebo with sides for £75. <b>JL</b> asked for all present to also do some research and when we next have a business meeting we can review and decide.</p>
Christmas card Rota	<p><b>JL</b> has been working with all class teachers on securing a Rota and dates for the card design days. All will be afternoon sessions and is as follows together with the PTA members who will be going in that afternoon:</p> <p>15/9 – Wood Mouse 16/9 – Seal (<b>JL</b>) 17/9 – Otter 18/9 – Dormouse 19/9 – Hedgehog 22/9 – Squirrel 23/9 – Field Mouse 24/9 – Harvest Mouse (<b>BS &amp; LP</b>) &amp; Dolphin (YN) 25/9 – Badger (<b>JL</b>) 26/9 – Red Fox</p> <p>For each session we will need to liaise with the teacher in the class / and or class TA. <b>JL</b> suggested from experience felt tip pens work better than paint.</p>
AGM Agenda	<p>We will follow the 2013 AGN Agenda and <b>LP</b> will prepare in time for meeting. Minutes from last AGM will need to be printed up and available on the day. <b>NOTE: Hedgehog class will be doing Christmas card design that afternoon.</b> We need new members on the Committee and to help at events so we will keep advertising the AGM. On the day we will supply refreshments, cakes and biscuits.</p>

	<p><b>LP</b> will also need to print up the various nomination forms for the 2014/15 Committee year. They will need to be available before the AGM in case of any current members are unable to attend but wish to stay on the Committee.</p>
AOB	<p><b>Future events</b> - Once AGM has passed and we can see how many members we have we will in the next business meeting be able to establish what man power we have and set further future dates for new events.</p> <p><b>Cupboard clearing</b> – A working party date of 22/9 @1:30 pm has been set.</p> <p><b>Christmas Fayre</b> – This MUST take priority at the next PTA business meeting.</p> <p><b>MacMillan Coffee Morning</b> – Miss Scotland will once again host her successful coffee morning and would like the PTA to be involved. The date is Friday 26 September and <b>JL</b> will review and amend if necessary the ‘Welcome to the PTA’ letter to hand out that morning.</p>